

QA QC MANAGER

Title:	QA QC Manager
Location:	Calgary, AB Canada
Job Type:	Full Time – Staff
Experience level:	10 - 15 Years related experience in the engineering in the Oil and Gas industry
Education:	Post Secondary Education – QA/QC Diploma/Certification, or an Engineering degree would be considered an asset, but not a requirement
Reporting To:	Vice President, QA/QC
About:	Keywest Projects Ltd. is a privately owned Engineering, Procurement, and Construction Management (EPCM) company providing quality services and solutions for upstream and mid-stream oil and gas producers, in Western Canada and international markets.
Responsibilities:	<p>We are seeking a dedicated Quality Assurance Manager to join our team. The ideal candidate will be responsible for ensuring that our services meet the highest quality standards through meticulous quality control planning and implementation.</p> <ul style="list-style-type: none"> • Oversee Quality Assurance Management planning and implementation • Assist with the direction of Quality Control. • Continue the development of the Keywest Quality Management System and Quality Manual • Update existing Procedures, Work Instructions and Guidelines to support our Quality Policy and our Professional Practice Management Plans (APEGA, EGBC) • Create new Procedures, Work Instructions and Guidelines to support our Quality Policy & Professional Practice Management Plans (APEGA, EGBC) • Ongoing development of systems, standards and guidelines to standardize company practices and improve the overall efficient completion of project deliverables thereby ensuring repeatable product quality • Participate in Quality audits throughout the organization and present areas for improvement as well as NCR, PAR and CAR reporting and tracking • Work with our client partners in maintaining quality records and systems to ensure that Keywest and project quality objectives are met. • Ensure alignment between the client QA/QC needs and Keywest deliverables • Analyze past project data to predict performance on future projects as well as determine areas for improvement • Develop project procedures, templates and forms for the Corporation • Provide training and mentoring of all junior staff • Supervise and provide guidance for Project Managers and Engineers towards completion of project quality plans and inclusion of quality direction in individual Project execution Plans. • QA Reporting to both client and Keywest management. • Provide training and mentoring of the QMS for all staff. • Prepare “Lunch and Learn” sessions on various topics of experience



Qualifications:

- Excellent communication skills, both written and verbal
- Strong computer, organizational and technical skills
- Ability to work independently and prioritize tasks effectively, while working under pressure on multiple projects at the same time to meet deadlines in a fast-paced environment.
- Professional interaction with individuals at all levels of the organization
- Strong analytical and problem-solving skills
- Industry awareness pertaining to current trends and events

What we Offer:

Keywest believes in growing careers as a team through opportunity and success and offers fast paced and challenging work environment in an organization that values and encourages quality. We offer competitive remuneration, profit sharing plan, and benefit packages along with development opportunities that align with individual career plans. We create an environment where people can capitalize on their strengths and develop additional skills.

Thank you for your interest in Keywest Projects. We will contact only those applicants with whom we wish to arrange a follow up phone call or interview. No Agencies Please.

